



Appleby Property Management

APPLICATION PROCESS

- Completed Application – Application must be **COMPLETELY** filled out including all phone numbers, rental history, employment, and any additional information so that there will be no delay in processing your application.
- \$30 **Non-Refundable** Application Fee
- Income must equal at least 2 ½ times the rent amount.
- 3 Recent Paystubs and/or Other Proof of Income
- Signed Background Authorization Form

The undersigned agrees to the above terms and conditions, and agrees incomplete or unverifiable applications may not be considered for tenancy.

Print Name: _____ Dated _____

Signature: _____

APPLICATION TO RENT

(all sections must be completed – we cannot process an illegible application)
Individual applications required from each proposed occupant 18 years of age or older

APPLYING FOR:

Apt No. _____ Located at _____ Rent Amt _____ Per _____
How did you hear about rental? _____ Desired Move-In Date: _____
Name: _____ Phone: (____) _____ - _____
Last First Middle
Social Security #: _____ Birthdate: ____/____/____ Mobile: (____) _____ - _____
Driver's License: State: _____ License#: _____ Email Address: _____

LIST ALL ADDITIONAL OCCUPANTS WHO WILL RESIDE IN UNIT (attach additional page if necessary)

Name: _____ Date of Birth: _____ Name: _____ Date of Birth: _____
Name: _____ Date of Birth: _____ Name: _____ Date of Birth: _____

RENTAL HISTORY

1. Current Address: _____
Street Unit # City State Zip
How Long? From (Month/Year): _____ To: _____ Rent Paid: _____
Owner/Manager: _____ Tel: _____ Reason for leaving: _____

2. Previous Address: _____
Street Unit # City State Zip
How Long? From (Month/Year): _____ To: _____ Rent Paid: _____
Owner/Manager: _____ Tel: _____ Reason for leaving: _____

3. Second Previous Address: _____
Street Unit # City State Zip
How Long? From (Month/Year): _____ To: _____ Rent Paid: _____
Owner/Manager: _____ Tel: _____ Reason for leaving: _____

TOTAL MONTHLY INCOME

1. Current Employment
Company Name: _____ Address: _____
Phone: _____ Occupation: _____ Monthly Income: \$ _____
Name of Supervisor: _____ Dates of Employment - From: _____ To: _____

2. Previous Employment
Company Name: _____ Address: _____
Phone: _____ Occupation: _____ Monthly Income: \$ _____
Name of Supervisor: _____ Dates of Employment - From: _____ To: _____

3. Other Income
Monthly Amount _____ Source _____
Monthly Amount _____ Source _____

ADDITIONAL INFORMATION - Have you or any of the additional occupants listed above:

1. Are you a veteran? Yes No
 2. Had any credit problems? Yes No
 3. Had an unlawful detainer filed against you? Yes No
 4. Had an unlawful detainer judgment against you? Yes No
 5. Filed for bankruptcy in the last ten years? Yes No If yes when _____
 6. Ever used other names? Yes No If yes: How many/why? _____
List/Explain _____
 7. Been convicted of a felony? Yes No
 8. Been convicted of a misdemeanor against persons or property? Yes No
- If you answered yes to either question 7 or 8: What and when? (Please attach additional page detailing conviction)
Do you have any animals? Yes No If yes: How many? _____ Describe: _____

Do you have any water-filled furniture (including aquariums) in your residence? Yes No

(Continued)

BANKING INFORMATION

Name of Bank/S&L/Credit Union: _____ Branch or Address: _____

Checking #: _____ Approx. Bal. _____ Savings #: _____ Approx. Bal. _____

Name of Bank/S&L/Credit Union: _____ Branch or Address: _____

Checking #: _____ Approx. Bal. _____ Savings #: _____ Approx. Bal. _____

CREDIT REFERENCES (Credit Cards/Car Payments/Other Loans)

Company Name: _____ Address/City: _____

Account #: _____ Present Balance: _____ Monthly Payment: _____

Company Name: _____ Address/City: _____

Account #: _____ Present Balance: _____ Monthly Payment: _____

Company Name: _____ Address/City: _____

Account #: _____ Present Balance: _____ Monthly Payment: _____

PERSONAL REFERENCES

Name	Address & City	Phone	Time Known	Relationship
		()		
		()		
		()		

EMERGENCY CONTACT

Name: _____ Address: _____

Relationship: _____ Email: _____ Phone: () _____

VEHICLES

Year: _____ Make: _____ Model: _____ Color: _____ License#: _____ State: _____

Year: _____ Make: _____ Model: _____ Color: _____ License#: _____ State: _____

Applicant represents that all of the above statements are true and correct and hereby authorizes their verification including, but not limited to, the obtaining of a credit report, and agrees to furnish additional credit references on request. Owner/Agent is authorized to obtain a credit report now and in the future. **Applicant expressly authorizes Owner/Agent to contact all persons or firms named above to verify the contents of this Application.**

In connection with my application for rental and/or employment, I understand that background inquiries will be made on myself including consumer, criminal, driving and other reports. Employment reports may include information as to my character, work habits, performance and experience along with reasons for termination of past employment from previous employers. I understand that information will be requested from various federal, state and other agencies and entities, public and private, which maintain records concerning my past activities relating to driving, credit, criminal, civil and other experiences as well as claims involving me in insurance company files.

I authorize, without reservation, any party or agency contacted to furnish, completely and without limitation, any and all of the above mentioned information and any other information related thereto. Further, I will release from liability and will defend and hold harmless all requesters and suppliers of information in accordance herewith.

I declare that all of my statements on this Application to Rent are true and complete. If I fail to answer any question or give false information, I understand that my application may be rejected. I understand that the Owner/Agent may at any time furnish information to consumer reporting agencies and other rental housing owners regarding your performance of your legal obligations, including both favorable and unfavorable information about applicant's compliance with contractual obligations.

Date: _____

Applicant

UNAUTHORIZED USE PROHIBITED

For Members Only
Apartment Association,
California Southern Cities
Approved Form # F01 - 9/16





Background Authorization

I, _____, am looking to rent from Appleby Property Management and fully authorize Appleby Property Management to perform a complete background check.

Please provide Appleby Property Management with all information requested.

Dated: _____

Signature of Prospective Tenant

RETURN APPLICATION TO:

APPLEBY PROPERTY MANAGEMENT, INC.

119 LINDEN AVENUE

LONG BEACH, CA 90802

Phone: (562) 432-3322, **Fax:** (562) 590-9510